

BROMSGROVE DISTRICT COUNCIL

19TH FEBRUARY 2007

AUDIT BOARD

COMPREHENSIVE PERFORMANCE ASSESSMENT (CPA)

Responsible Portfolio Holder	Councillor Roger Hollingworth Leader of the Council
Responsible Head of Service	Hugh Bennett Assistant Chief Executive

1. SUMMARY

- 1.1 To provide the Audit Board with the Council's CPA self assessment and provide an update on the CPA process.

2. RECOMMENDATIONS

- 2.1 That the Board considers the CPA self assessment (Appendix 1).
- 2.2 That the Board considers the assessment, in particular, the contextual information, the summary paragraph at the start of each key line of enquiry and the conclusions. That the Board considers the findings in the self assessment and takes these into account when considering future priorities.
- 2.3 That the Board is briefed at the meeting by a member of the Strategic Management Team on the forthcoming inspection.

3. BACKGROUND

- 3.1 The Council completed its CPA self assessment on the 22 January. The Council wishes to use the CPA process to validate its Improvement Plan and to identify further areas for development through 2007/08 and beyond. The self assessment is written against five lines of enquiry: ambition, prioritisation, capacity, performance management and achievement/improvement. Each key line of enquiry has a detailed set of descriptors. These can be found on the Council's Internet site at: http://bromsgrove.whub.org.uk/home/cpa_kloes_july_2006.pdf. The descriptors represent best practice.

4. REPORT

- 4.1 The CPA inspectors will be on site from the 26 February to the 02 March. The self assessment is a key document for the inspectors. Good local authorities do not use the self assessment document solely as a means to impress the inspectors, but also to reflect on progress and issues that remain to be tackled. The self assessment provides a wealth of information about the District and the Council; as a result it provides the Board with a

useful overview document with which to consider issues the District and the Council face and possible areas for the Board's future work programmes.

- 4.2 Members will be interviewed during the CPA site visit. The Council is keen not to spin this process and wants to be open about its progress and outstanding issues, nevertheless, most interviewees appreciate a briefing on the process. A member of SMT will attend the Board to provide this for Members.

5. **FINANCIAL IMPLICATIONS**

- 5.1 No financial implications

6. **LEGAL IMPLICATIONS**

- 6.1 No Legal Implications

7. **CORPORATE OBJECTIVES**

- 7.1 Council Objective - Improvement.

8. **RISK MANAGEMENT**

- 8.1 Reputation is the key risk during a CPA process. The Council has established a working group to identify risks/problems and manage these.

9. **CUSTOMER IMPLICATIONS**

- 9.1 None

10. **OTHER IMPLICATIONS**

Procurement Issues: None.
Personnel Implications: None
Governance/Performance Management: None
Community Safety including Section 17 of Crime and Disorder Act 1998: None
Policy: Potential scrutiny of Council policy in light of CPA self assessment.
Environmental: None
Equalities and Diversity: None

11. **OTHERS CONSULTED ON THE REPORT**

Portfolio Holder	Agreed CPA Self Assessment.
Acting Chief Executive	Agreed CPA Self Assessment.

Corporate Director (Services)	Yes
Assistant Chief Executive	Yes
Head of Services	Yes
Head of Financial Services	Yes
Head of Legal & Democratic Services	Yes
Head of Organisational Development & HR	Yes
Corporate Procurement Team	No

12. **APPENDICES**

Appendix 1 CPA Self Assessment

13. **BACKGROUND PAPERS**

http://bromsgrove.whub.org.uk/home/cpa_kloes_july_2006.pdf

CONTACT OFFICER

Name: Hugh Bennett, Assistant Chief Executive
email: h.bennett@bromsgrove.gov.uk
Tel: (01527) 881430